

# GIRO Application Form



Please mail the completed GIRO application form to:

**Info-communications Media Development Authority**  
Licensing (Telecoms)  
10 Pasir Panjang Road, #03-01 Mapletree Business City,  
Singapore 117438

Please complete Part 1 of this form and return it to IMDA. For enquires, call 6377 3800

## Part 1: For Applicant's Completion

Date (dd/mm/yyyy):

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Name of Billing Organisation ("BO"):

**Info-communications Media Development Authority**

To (Name of Bank/Financial Institution):

Customer's UEN:

Customer's Name:

Client ID:

Licence No. (please attached a separate list if necessary):

- a) I/We hereby instruct the Bank to process the IMDA's instructions to debit my/our account.
- b) The Bank is entitled to reject IMDA's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. The Bank may also at its discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.
- c) This authorisation will remain in force until
  - (i) the Bank's written notice sent to my/our address last known to the Bank;
  - (ii) upon the Bank's receipt of my/our written revocation; or
  - (iii) upon the Bank's receipt of the notice of expiry from the BO.

Bank Account Holder's Name(s):

Bank Account Number:

Contact Person / Contact Number:

Email:

Company Stamp/Signature(s)/Thumbprint(s)\*:

## Part 2: For Info-communications Media Development Authority's Completion

SWIFT CODE

OCBCSGSGXXX

Billing Organisation's Account No

501826481001

IMDA Licensee's Client ID.

SWIFT CODE

Account No. to be debited

## Part 3: For Bank's or Financial Institution's Completion

To: Info-communications Media Development Authority

This application is hereby **REJECTED** (please tick) for the following reason(s): (#Please delete where inapplicable)

- Signature/Thumbprint # differs from Bank's or Financial Institution's records
- Signature/Thumbprint # incomplete/unclear #
- Account operated by Signature/Thumbprint #
- Wrong account number
- Amendments not countersigned by customer
- Others: \_\_\_\_\_

Name of Approving Officer:

Authorised Signature:

Date:

**NOTE : Faxed copy of the GIRO application form will not be accepted as the bank requires your original signature for verification.**

\* For thumbprints, please go to the branch with your identification.

# Please delete where inapplicable

IMDA/C&S-20161001