The **Express Letter Service Class Licence** can be registered via [GoBusiness Licensing](https://www.gobusiness.gov.sg/browse-all-licences/infocomm-media-development-authority-(imda)/express-letter-services-(class)-licence) portal.

We encourage you to make your registration online as this enables us to process your application in a shorter period of time.

If you need assistance or have any clarification, please email to:

[info@imda.gov.sg](mailto:info@imda.gov.sg).

Note:

*To access GoBusiness Licensing portal, you will need a SingPass or SingPass account for Business (aka CorpPass).*

*If you are a 3rd party entity transacting on behalf of your client, please ensure that your company is authorised by your client via SingPass for Business (aka Corppass).*

*You may also visit:*

[*https://www.corppass.gov.sg/corppass/common/userguides*](https://www.corppass.gov.sg/corppass/common/userguides) *for Authorise and Manage Third Party Entity to be authorised by your client to transact on their behalf.*