

# GIRO Application Form



Please mail the completed GIRO application form to:

**Info-communications Media Development Authority**  
Licensing (Telecoms)  
10 Pasir Panjang Road, #03-01 Mapletree Business City,  
Singapore 117438

Please complete Part 1 of this form and return it to IMDA. For enquires, call 6211 1936/1948

## Part 1: For Applicant's Completion

Date (dd/mm/yy)

\_\_\_\_\_

Name of Billing Organisation ("BO"):

**Info-communications Media Development Authority**

To: Name of Bank Financial Institution

\_\_\_\_\_

Customer's Name:

\_\_\_\_\_

Customer's UEN

\_\_\_\_\_

- a) I/We hereby instruct the Bank to process the IMDA's instructions to debit my/our account.  
b) The Bank is entitled to reject IMDA's debit instruction if my/our account does not have sufficient funds and charge me/us a fee for this. The Bank may also at its discretion allow the debit even if this results in an overdraft on the account and impose charges accordingly.  
c) This authorisation will remain in force until  
(i) the Bank's written notice sent to my/our address last known to the Bank;  
(ii) upon the Bank's receipt of my/our written revocation; or  
(iii) upon the Bank's receipt of the notice of expiry from the BO.

Bank Account Holder's Name(s):

\_\_\_\_\_

Contact (Telephone/Handphone) Number(s):

\_\_\_\_\_

Bank Account Number:

\_\_\_\_\_

Company Stamp/Signature(s)/Thumbprint(s)\*:

\_\_\_\_\_

## Part 2: For Info-communications Media Development Authority's Completion

SWIFT CODE	Billing Organisation's Account No.
OCBCSGSGXXX	501826481001

IMDA Licensee's Client ID.

SWIFT CODE	Account No. to be debited

## Part 3: For Bank's or Financial Institution's Completion

To: Info-communications Media Development Authority

This application is hereby **REJECTED** (please tick) for the following reason(s): (#Please delete where inapplicable)

- Signature/Thumbprint # differs from Bank's or Financial Institution's records       Wrong account number  
 Signature/Thumbprint # incomplete/unclear #       Amendments not countersigned by customer  
 Account operated by Signature/Thumbprint #       Others: \_\_\_\_\_

\_\_\_\_\_  
Name of Approving Officer

\_\_\_\_\_  
Authorised Signature

\_\_\_\_\_  
Date

**NOTE : Faxed copy of the GIRO application form will not be accepted as the bank requires your original signature for verification.**

\* For thumbprints, please go to the branch with your identification.

# Please delete where inapplicable

IMDA/C&S-20161001